# **CONTRACT USER GUIDE**



# How to Use VEH91, Sodium Chloride (Road Salt) Statewide Contract

**Contract #**: VEH91 **Contract Duration:** 09/01/2010 to 08/31/13

MMARS #: VEH91\* Options to renew: Annually through 8/31/15

Contract Manager: Ronald L. Whitaker - 617-720-3112 <a href="mailto:ron.whitaker@state.ma.us">ron.whitaker@state.ma.us</a>

This contract contains: Supplier Diversity Office (SDO) Businesses and Environmentally Preferable

Products (EPP) Programs and Prompt Pay Discount Program

Last change date: 10/25/12

### **Contract Summary**

This contract is for the supply and delivery of **Sodium Chloride (Road Salt)** to Commonwealth Departments, Cities and Towns and other Commonwealth eligible entities.

The following product is available under this contract: **Sodium Chloride** intended for use as a deicer/anti-icer (see ASTM D 632-01 "Type I" specifications) and will be mined rock salt or solar salt, when authorized and approved by OSD and MassDOT.

- 1. Chemical Composition Requirements: Sodium Chloride (NaCl) min. % = 95.0
- 2. Physical Requirements: Particle size distribution, when tested by means of laboratory sieves:

Sieve Size	Weight % Passing
3/8 inch	95%-100%
No.4	20%-90%
No.8	10%-60%
No.30	0%-15%

**NOTE:** Detailed requirements for these sieves are given in the Annual Book of ASTM Standards, Volume 14.02, E11 Specification for Wire-Cloth Sieves for Testing Purposes.

# **Benefits and Cost Savings**

- Competitive Pricing through aggregation of volumes
- Contract Pricing is lower than all other New England states and New York State

#### Who Can Use This Contract?

Applicable Procurement Law: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00

#### **Eligible Entities:**

- 01. Cities, towns, districts, counties and other political subdivisions
- 02. Executive, Legislative and Judicial Branches, including all Departments and elected offices therein;
- 03. Independent public authorities, commissions and quasi-public agencies
- 04. Local public libraries, public school districts and charter schools;
- 05. Public Hospitals, owned by the Commonwealth;
- 06. Public institutions of high education
- 07. Public purchasing cooperatives;
- 08. Non-profit, UFR-certified organizations that are doing business with the Commonwealth;
- 09. Other states and territories with no prior approval by the State Purchasing Agent required; and
- 10. Other entities when designated in writing by the State Purchasing Agent.



## **Pricing and Purchase Options**

Purchase Options: Purchases will be direct, outright purchases with no delivery charges.

Pricing and buying details: This contract was awarded in accordance with MassDOT Districts and Sub-Districts for each vendor. The Price File is located at the bottom of the expanded Vendor Page on Comm-Pass. Pricing is effective September 1, 2012 through August 31, 2013. The following forms should be used when initially committing to purchase under this contract and/or updating annual tonnage:

- Memorandum of Understanding form allows Cities, Towns, Co-Ops and all Eligible Entities to certify that they will purchase from this Statewide Contract for 2012-2013.
- Cities, Towns, Co-op and Eligible Entities Form 2012-2013 provides the location of District and Sub-District, estimated tonnage and delivery address for vendor delivery.
- Cities and Towns District/Sub-Listing document identifies the District or Sub-District for all 351 cities and towns within the Commonwealth.

Please note that once a City, Town, Co-Op or Eligible Entity is approved for contract use there is no need to resubmit the Memorandum of Understanding or the complete the Cities, Towns, Co-op and Eligible Entities Form.

#### Additional Information

Awarded Vendors: Detailed information for each vendor is available on the "Vendor" tab on the Comm-PASS website. First click on the "Contract" tab, then in the center of the next page click on "Search for a Contract", then on the next page in the Document Number field enter VEH91, click "Search" and follow directions and select the "Vendor" tab for a listing of all vendors.

1. Eastern Salt smahoney@easternsalt.com 978-251-8553 2. International Salt bids@iscosalt.com 888-388-4726 Ext. 1 3. American Rock Salt iamie.mcclain@americanrocksalt.com 585-991-6817 4. **Granite State Minerals** <u>jharrington@gsmsalt.com</u> 887-889-7924 5. Cargill Inc. Elaine Dembinski@cargill.com 440-716-4733

# **Strategic Sourcing Services Team Members**

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# Where to Obtain Important Contract Information

To obtain in depth contract information please go to the Comm-PASS (www.comm-pass.com) website, click on "Contracts" then search by document number VEH91 to locate the following contract information:

"Forms & Terms" tab Contract User Guide Request for Response (RFR) "Forms & Terms" tab "Forms & Terms" tab Memorandum of Understanding 2012-2013 Cities and Towns Form 2012-2013 "Forms & Terms" tab "Forms & Terms" tab

Cities and Towns District Sub-District Listing

"Vendor" tab at the bottom for each vendor Pricing 2012-2013

End

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